

# **KEYSTONE LOCAL SCHOOL DISTRICT**

Board of Education Meeting  
Keystone High School Conference Room  
580 Opportunity Way  
LaGrange, Ohio 44050

## **REGULAR MEETING**

December 13, 2021

6:00 p.m.

### **AGENDA**

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

#### **I. CALL TO ORDER BY PRESIDENT**

##### **A. ROLL CALL:**

Roll Call: O'Boyle\_\_\_\_; Stang\_\_\_\_; Sturgill\_\_\_\_; Walter \_\_\_\_; Wakefield\_\_\_\_;

##### **B. PLEDGE OF ALLEGIANCE**

#### **II. APPROVAL OF AGENDA**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to

##### **A. APPROVE AGENDA AS PRESENTED**

##### **B. APPROVE AGENDA AS PRESENTED WITH CORRECTIONS, OR**

##### **C. APPROVE AGENDA WITH ADDENDUM AS PRESENTED**

Roll Call: O'Boyle\_\_\_\_; Stang\_\_\_\_; Sturgill\_\_\_\_; Walter \_\_\_\_; Wakefield\_\_\_\_;

#### **III. APPROVE MINUTES OF PRIOR MEETINGS**

##### **A. APPROVE MINUTES OF PRIOR MEETINGS**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to dispense with the reading of the minutes of the Regular Meeting on Monday, November 15, 2021. The minutes were distributed as required by law and shall be approved as presented. Also, the Special Meeting on Thursday, December 2, 2021. The minutes were distributed as required by law and shall be approved with corrections.

Roll Call: O'Boyle\_\_\_\_; Stang\_\_\_\_; Sturgill\_\_\_\_; Walter \_\_\_\_; Wakefield\_\_\_\_;

#### **IV. AUDIENCE PARTICIPATION**

##### **A. RECOGNITION AND HEARING OF VISITORS**

*(Discussion of Agenda Items only) In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation is permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address.*

##### **B. INPUT FROM STAFF**

##### **C. RECOGNITION OF SCHOOL BOARD MEMBER SERVICE - DENNIS WALTER**

##### **D. PRESENTATION BY GINA GIBSON, STEPHEN ODY, JACQUELYNN DAYMUT, LEAH SOLOMON – ENERGY, EXCITEMENT AND MOVEMENT AT KMS**

#### **V. CURRICULUM CORNER AND SPED SPOTLIGHT**

**Amanda Goran**, Director of Curriculum and Instruction

**Kristen Campbell**, Director of Pupil Services

- Public Comment of IDEA, Title I and ARP/ESSER Funds

#### **VI. FINANCIAL REPORT BY TREASURER/CFO**

##### **A. APPROVE FINANCIAL REPORTS**

The Treasurer/CFO recommends approval of the financial reports, including investments for November 2021, as presented.

##### **B. THEN & NOW APPROVALS**

The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705.41D:

PO Date	Invoice Date	PO Number	Check Number	Desc.	Vendor	Amount
11/10/21	11/02/21	94198	66454	K-12 5-YEAR FORCAST SUPPORT	K-12 BUSINESS CONSULTING	\$ 4,500.00
11/01/21	10/15/21	94248	922118	REFUNDING BONDS SERIES 2012	HUNTINGTON NATIONAL BANK	\$ 657,900.00
11/01/21	10/18/21	94248	922116	BOND SERIES 2010C	HUNTINGTON NATIONAL BANK	\$ 178,706.25
11/01/21	10/07/21	94248	922115	IMPROVEMENT REFUNDING BONDS SERIES 2014	HUNTINGTON NATIONAL BANK	\$ 15,168.75

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: O’Boyle\_\_\_\_; Stang\_\_\_\_; Sturgill\_\_\_\_; Walter \_\_\_\_; Wakefield\_\_\_\_;

## **VII. SUPERINTENDENT REPORTS AND RECOMMENDATIONS**

### **Items Requiring Board Action**

#### **A. EMPLOYMENT OF PERSONNEL**

##### **1. ACCEPT RESIGNATIONS**

The Superintendent recommends accepting the resignation of the following individuals:

- a. Jamie Cendrosky – Eighth Grade Volleyball Coach – effective end of day 11/12/21
- b. Michelle Compton – KHS Special Needs Paraprofessional – effective end of day 12/21/21
- c. Paul Stainbrook – District Custodian/Maintenance – effective end of day 12/17/21

##### **2. EMPLOY 2021-2022 EXTRA DUTY PERSONNEL**

The Superintendent recommends employment of the following individual on extra duty contracts for the 2021-2022 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Leah Tesny – District RESA Facilitator – Anna Saxton, Stefanie Kurowski – 2 @ 500.00 = \$1,000.00

##### **3. EMPLOY CLASSIFIED SUBS FOR THE 2021-2022 SCHOOL YEAR**

The Superintendent recommends employment of the following 2021-2022 classified substitute for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

- a. Carolyn Abt  
Monitor - \$11.16/hr. – effective 11/12/2021

##### **4. EMPLOY PERMANENT SUBSTITUTE TEACHERS**

The Superintendent recommends employing permanent substitute teachers during the 2021-2022 school year at a rate of \$120.00 per day (\$60.00 per half day), pending all record checks and completion of state and local requirements. No other salaries or benefits will apply:

- a. Thomas Baracscai – effective 11/15/2021

##### **5. APPROVE LEAVE OF ABSENCE REQUEST – JESSICA SURRATT**

The Superintendent recommends approving a leave of absence request for Jessica Surratt for the period on or about October 25, 2021 through on or about November 29, 2021.

**6. APPROVE LEAVE OF ABSENCE REQUEST – CHARLES BURDEN**

The Superintendent recommends approving a leave of absence request for Charles Burden for the period on or about November 8, 2021 through on or about May 8, 2022.

**7. EMPLOY PERMANENT KEYSTONE MIDDLE SCHOOL SUBSTITUTE SCHOOL COUNSELOR**

The Superintendent recommends employing the following individual as a Keystone Middle School Permanent Substitute School Counselor during the 2021-2022 school year at a rate of \$120.00 per day (\$60.00 per half day), pending all record checks and completion of state and local requirements. No other salaries or benefits will apply during the first 60 days. Commencing on day 61 and until the remainder of the 2021-2022 school year per ORC 3319.10 pay will be based on a per diem basis. The per diem basis will be at MA Step 0 - \$232.48 per day and benefits will apply:

- a. Teresa Johnson – effective 11/29/2021 thru 5/27/2022

**8. EMPLOY KMS PBIS TEAM**

The Superintendent recommends employing the following individual as a member of the KMS PBIS Team on an as needed basis, per time sheet, at tutor rate (\$28.00 per hour) for the 2021-2022 school year to be paid from Title IV Funds:

- a. Teresa Johnson

**9. APPROVE 2021-2022 EXTENDED DAYS CONTRACT**

The Superintendent recommends approving the following listed individual for an extended day contract for the 2021-2022 school year for the days indicated at their daily rate of pay with documentation of days worked:

- a. Teresa Johnson – not to exceed 5 days

**10. APPROVE PLANNING AND TRANSITION SUPPORT**

The Superintendent recommends approval for the following staff member participating in planning and transition support, not to exceed 3 hours at their hourly rate, per time sheet, for the remainder of the 2021-2022 school year to be paid from Title IIA funds:

- a. Melanie Schmitt

**11. APPROVE PLANNING AND TRANSITION SUPPORT**

The Superintendent recommends approval for the following staff members participating in planning and transition support, not to exceed 2 hours at their hourly rate, per time sheet, for the remainder of the 2021-2022 school year to be paid from Title IIA funds:

- a. Sarah Buckingham
- b. Terri Helbig
- c. Jessica Misconish

**12. APPROVE TRANSITION SUPPORT**

The Superintendent recommends approval for the following staff member participating in transition support for a student aging out of special education and transitioning into adult services, not to exceed 2 hours at their hourly rate, per time sheet, for the remainder of the 2021-2022 school year to be paid from Title IIA funds:

- a. Rebecca Ellsworth

**13. EMPLOY 2021-2022 HOMEBOUND INSTRUCTION TUTOR**

The Superintendent recommends employment of the following individual as homebound instruction tutor for the 2021-2022 school year commencing on July 1, 2021 through June 30, 2022 at tutor rate (currently \$28.00 per hour), per time sheet, on an as needed and approved basis.

- a. Christopher Vondruska

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: O'Boyle\_\_\_\_; Stang\_\_\_\_; Sturgill\_\_\_\_; Walter \_\_\_\_; Wakefield\_\_\_\_;

**VIII. OTHER BUSINESS**

**A. TAX BUDGET HEARING**

Motion to hold the Tax Budget Hearing for the 2022 fiscal year on Monday, January 10, 2022 at 5:30 p.m. in the KHS Conference Room.

**B. SET 2022 ORGANIZATIONAL MEETING**

Motion to set the 2022 Organizational Meeting on Monday, January 10, 2022 immediately following the Tax Budget Hearing in the KHS conference room. (This meeting must be held during the first 15 days of January.)

**C. APPOINT PRESIDENT PRO-TEMPORE**

Motion to appoint \_\_\_\_\_ as President Pro-Tempore for the 2022 Organizational Meeting.

**D. SET JANUARY 2022 REGULAR MEETING**

Motion to set the January 2022 Regular Meeting on Monday, January 10, 2022 immediately following the 2022 Organizational Meeting in the KHS conference room.

**E. ACCEPT DONATION**

The Superintendent recommends accepting the following donation:

- a. Tammy Koleski – 120 Slides/Sandals valued at \$2,400.00, 45 Tennis Shoes – (Pastels) valued at \$900.00, 15 Tennis Shoes valued at \$750.00, 50 Cleats valued at \$2,500.00 to Keystone Local School District

**F. APPROVE CONSORTIUM MOU WITH EDUCATIONAL SERVICE CENTER OF LORAIN COUNTY**

The Superintendent recommends approving the Consortium MOU with the Educational Service Center of Lorain County during the 2021-2024 school years as presented.

**G. APPROVE CHANGE TO NORTHWEST BANK AS PRIMARY/DAILY BANKING SERVICE**

The Treasurer/CFO recommends approving the move to Northwest effective immediately as the Huntington branch will be closing February 12th, 2022.

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: O'Boyle\_\_\_\_; Stang\_\_\_\_; Sturgill\_\_\_\_; Walter \_\_\_\_; Wakefield\_\_\_\_;

**ITEMS PRESENTED FOR INFORMATION AND DISCUSSION. MAY OR MAY NOT RESULT IN ACTION BY THE BOARD OF EDUCATION.**

**A. Future BOE Meetings @ 5:30 P.M.**

1. Monday, January 10, 2022 – (anticipated) Tax Budget Hearing, Organizational Meeting and Regular Meeting -  
KHS Conference Room

## **IX. OTHER BUSINESS TO COME BEFORE THE BOARD**

### **A. ADMINISTRATIVE REPORTS**

### **B. SUPERINTENDENT COMMITTEE REPORTS**

1. Deborah Melda: JVS Representative
2. Carrie O'Boyle: Building & Grounds & Public Relations
3. Devin Stang: Student Achievement Liaison, Finance/Insurance & Board Policy
4. Kimberly Sturgill: KEEP, Student Achievement Liaison & Board Policy
5. Patricia Wakefield: Legislative Liaison & Public Relations
6. Dennis Walter: Finance/Insurance & Buildings & Grounds

### **C. COMMENTS/CONCERNS**

- Board Members
- Superintendent
- Public *(In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address).*

## **X. EXECUTIVE SESSION**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to adjourn to Executive Session under ORC 121.22 and ORC 4117.21 for the purpose of appointment, employment, dismissal, discipline, promotion, demotion, compensation, matters related to employee bargaining negotiations and investigation of the charges/complaints (unless public hearing requested) of personnel. With no action to follow.

Roll Call: O'Boyle\_\_\_\_; Stang\_\_\_\_; Sturgill\_\_\_\_; Walter \_\_\_\_; Wakefield\_\_\_\_;

Executive Session \_\_\_\_\_ p.m. Return to Open Session \_\_\_\_\_ p.m.

## **XI. ADJOURNMENT**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to adjourn the Regular Meeting.  
(Time: \_\_\_\_\_)

Roll Call: O'Boyle\_\_\_\_; Stang\_\_\_\_; Sturgill\_\_\_\_; Walter \_\_\_\_; Wakefield\_\_\_\_;